

BUILDING MANAGEMENT SERVICES ORDER CUM CONTRACT



Website: <https://unidus.co.in/>

Email: info@unidus.co.in

Phone: +91 7003696960

Address: 60A, Pandit Madan Mohan Malaviya Sarani, Chakraberia Road (N), Kolkata – 700020

Client Details

Client Name: _____

Company / Society Name: _____

Address: _____

Email: _____

Phone: _____

Property / Building Details

Property Type: Residential Building Commercial Building Apartment Complex Office Building
Industrial Premises Others

Building Name: _____

Property Address: _____

City: _____

State: _____

PIN Code: _____

Total Floors: _____

Total Units / Offices: _____

Scope of Building Management Services

- Facility Management
- Housekeeping Services
- Security Management
- Electrical Maintenance
- Plumbing Maintenance
- Lift / Elevator Monitoring
- Fire Safety Coordination
- Waste Management
- Parking Management

- Common Area Maintenance
 - Landscaping / Garden Maintenance
 - Others: _____
-

Service Details

Service Description Frequency Remarks

| | | |
|-------|-------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Contract Period

From: _____

To: _____

Financial Details

Monthly Service Charges (INR): _____

Annual Contract Value (INR): _____

GST (if applicable): _____

Payment Terms: _____

Security Deposit (if any): _____

Payment Details

Payment Mode: Bank Transfer UPI Cheque Cash

Bank Name: _____

Transaction / Cheque No: _____

Amount Paid (INR): _____

Payment Date: _____

Signatures

For UNIDUS

Name & Designation: _____

Signature: _____

Date: _____

Client Signature

Name: _____

Designation: _____

Signature: _____

Date: _____